



THE SCHOOL DISTRICT OF  
PALM BEACH COUNTY, FLORIDA

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August 9, 2013  
Bulletin #P-14639-SLE/SIS

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Action By:  
Information Only

**TO:** All Principals

**FROM:** Cheryl C. Alligood, Chief Academic Officer *cca*

**SUBJECT: FIRST AID (FA), CARDIOPULMONARY RESUSCITATION (CPR), AND AUTOMATED EXTERNAL DEFIBRILLATOR (AED) TRAINING COURSES FOR STUDENT HEALTH CARE PROVIDERS**

In the event of a student emergency (reference School Board Policy 5.323), the District requires that each school has a minimum of two staff members trained in FA, CPR, and the use of AEDs. Individuals required to obtain this training are the school nurse designees, the AED Site Coordinator, and/or AED Site Emergency Response Team Members.

The Department of Student Intervention Services has scheduled training sessions to facilitate this policy. This training follows American Heart Association standards. Saturday training is not an option for this course.

Training for FA/CPR/AED will be held at Fulton Holland Educational Services Center, Thurber C & D, from 8:30 AM - 3:30 PM on the following dates:

<u>FALL 2013</u>		<u>SPRING 2014</u>	
Tuesday	August 27	Tuesday	January 14
Friday	September 6	Tuesday	January 28
Tuesday	September 17	Tuesday	February 11
Tuesday	October 15	Tuesday	May 6
Tuesday	October 29	Tuesday	May 20
Thursday	November 21	Tuesday	June 10
Tuesday	December 17		

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The School District of Palm Beach County – Rated “A” by the Florida Department of Education 2005 - 2012

“Home of Florida’s first LEED Gold Certified School”

[www.palmbeachschools.org](http://www.palmbeachschools.org)

The School District of Palm Beach County is an Equal Education Opportunity Provider and Employer

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Staff Development points will be awarded to participants who successfully complete the course. Certification will be valid for a two-year period. Participants are reminded to dress appropriately since course activities include demonstrations of some techniques that are performed on the floor. Participation in the scheduled courses for School Year 2014 is restricted to two persons per school if classes are full. Reservations must be received **at least three days** before the course date in order to ensure appropriate instructor coverage. In an effort to control cost, cancellations must also be made **at least two days** before the course date.

Principals are advised to have the designated staff members in need of training reserve a space through TrainU. The TrainU link is located on the District website under “Employees” and “Professional Development”. Registration for the preferred training date may be accessed under “Health Services” in the training catalog. A confirmation email will be sent to the staff member. Any substitutions or cancellations are the responsibility of the school center and should be done through the TrainU registration process.

Please note that this training is NOT for coaches or afterschool school personnel, as these departments coordinate their own training.

EWG/CCA/JL/EVA/CB:dh/cy

Approved:



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E. Wayne Gent, Superintendent